

Home Instruction (Home Schooling) Notification Form

This form is to be completed by the parent or legal guardian and sent to the home instruction office prior to starting home instruction.

Mail: Frederick County Public Schools
 ATTN Home Instruction Monitor
 33 Thomas Johnson Drive
 Frederick, MD 21702

Fax: 301-644-5246

Email: HomeInstruction@fcps.org

PLEASE PRINT: ALL SECTIONS MUST BE COMPLETED BY PARENT OR LEGAL GUARDIAN

PART A: Student/Parent/Guardian Information		Date Home Schooling Will Begin (MM/DD/YYYY): / /		
Student Name (Last, First, Middle Initial)	Date of Birth	Gender	Grade Level	Public School Student Would Attend
		M F		
		M F		
		M F		
Parent/Guardian: (Last, First, Middle Initial)		Email address (optional)		
Mr. / Mrs. / Ms.				
Street Address	City	Zip Code	Phone (optional)	
PART B : COMAR Regulations & Standardized Testing				
<input type="checkbox"/> 1. I hereby CERTIFY that I have read and understand the requirements in COMAR 13.A.10.01.01.05 .				
<input type="checkbox"/> 2. I want my child/children to participate in the standardized testing program. I will contact my districted school no later than two weeks prior to testing. The test dates are advertised in August on www.fcps.org under Calendar . My child/children will test following the school's testing schedule and in their age appropriate grade level.				
PART C: Program Supervision: Parents/Guardians Must Select 'A' or 'B'				
COMAR 13A.10.01, Home Instruction, requires supervision of home schooling that parents or legal guardians provide their children. A parent/guardian must choose one of the following two options to supervise their home schooling program.				
OPTION A : FCPS Monitoring				
<input type="checkbox"/> Parents will maintain a portfolio of materials which demonstrates that regular, thorough instruction is being provided according to .01C, .01D and .01E. The portfolio will be reviewed by the local school system's personnel during the year at a mutually agreeable time and place.				
OPTION B: Supervision by a MSDE Registered Non-Public School (Umbrella)				
<input type="checkbox"/> Parents will enroll their child in a program from the "Nonpublic Entities Registered to Supervise Home Instruction of Maryland Students" list at the following link: MSDE Registered Programs The local school system will verify enrollment, but will not conduct portfolio reviews for parents teaching under this option. Record your selection below:				
Name of Nonpublic Entity Registered to Supervise Home Instruction of Maryland Students (Umbrella Group) from List:		HCHC Leadership Academy 9091 Snowden River Parkway, Ste. #1017 Columbia, MD 21046		
Parent/Guardian Signature:		Date:	FCPS Home Instruction Office Initials and Date Received:	