



Home Instruction (Home Schooling) Notification Form

Department of Student Services
Home Instruction Office
191 South East Street
Frederick MD 21701
PHONE: 240-586-8755
FAX: 301-644-5246
EMAIL: homeinstruction@fcps.org

CONFIDENTIAL

Frederick County Public Schools
191 South East Street
Frederick, Maryland 21701

Form #064-F02E
September 2024

Clear Form

This form must be completed by the parent or legal guardian and sent to the Home Instruction Office prior to starting home instruction.

		Date Home Schooling Will Begin (MM/DD/YYYY): / /			
Student Name (Last, First, Middle Initial)	Date of Birth	Gender M F	Race	Grade Level	FCPS School Student Would Be Attending
		<input type="checkbox"/> M <input type="checkbox"/> F			
		<input type="checkbox"/> M <input type="checkbox"/> F			
		<input type="checkbox"/> M <input type="checkbox"/> F			
		<input type="checkbox"/> M <input type="checkbox"/> F			
Parent/Guardian: (Last, First, Middle Initial)		Email address			
Mr. / Mrs. / Ms. <input type="radio"/> <input type="radio"/> <input type="radio"/>					
Street Address / City		Zip		Phone	

PART B: COMAR Regulations & Standardized Testing

- 1. I hereby CERTIFY that I have read and understand the requirements in [COMAR Regulation](#).
- 2. I want my child/children to participate in the standardized testing program. I will contact my districted school no later than two weeks prior to testing. The test dates are advertised in August on www.fcps.org under [Calendar](#). My child/ children will test following the school's testing schedule and in their age-appropriate grade level.

PART C: Program Supervision: Parents/Guardians Must Select Either 'A' or 'B'

OPTION A: FCPS Monitoring
I hereby AGREE that I will comply with COMAR 13A.10.01.01C, .01D and .01E and maintain a portfolio of materials which demonstrates that regular, thorough instruction is being provided. The portfolio will be reviewed by the local school system's personnel during the year at a mutually agreeable format, time and place.

OPTION B: Supervision by a MSDE Registered Non-Public School (Umbrella) [MSDE Registered Programs](#) Parents will enroll their child/children in a program from the Registered Nonpublic Entities link above. The program you choose from the link above will provide verification of enrollment to FCPS Home Instruction Office. FCPS will not conduct portfolio reviews for parents teaching under this option.

Provide Name of Nonpublic Entity you chose
from link/list above:

HCHC Leadership Academy: 9091 Snowden River Pkwy #1017 Columbia, MD 21046

Parent/Guardian Signature:	Date: