



## ANTI-BULLY STUDENT PLEDGE

I, \_\_\_\_\_ pledge to **NOT** be a bully.

### I will

- be kind and respectful to everyone.
- listen and not talk when others are speaking.
- treat my classmates the way I like to be treated.

### I won't

- gossip about others, curse, or use hurtful language.
- hit, strike, punch, kick, slap, push, or spit on people.
- intentionally break and/or disregard school policies.

**BY SIGNING BELOW** – I understand that bullying is not tolerated at HCHC's Leadership Academy and is grounds for immediate suspension and/or expulsion from the Cooperative.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Administrator

# MEDIA POLICY

## HCHC MEDIA POLICY

This policy applies to the use of photos and digital media in school publicity materials including yearbook, e-newsletters, the website, social media feeds and in the press. For the purposes of this Policy, the word “photograph” includes any kind of still or moving image with or without sound and whether stored/transmitted electronically or as hard copy. HCHC’s Leadership Academy and Preparatory School adopts the following guidelines when using photographs of children in school publicity materials, including use of images/names on the school website and elsewhere:

## GUIDELINES FOR TAKING PHOTOS

- Staff are permitted to take photographs to support educational aims (e.g. for classroom projects).
- Parents and students must not take, use, share or publish images of others without consent.
- When photographs are taken on a field trip or at a social event attended by a large crowd, this is regarded as a public area, so it is not necessary to get the permission of everyone in a crowd shot before publishing the image.

## GUIDELINES AT SCHOOL EVENTS

- It is up to the Head of School to decide if she will allow videos or photographs to be taken by parents during school events such as advancement ceremonies.
- Parents are not required to comply with the Data Protection Act when taking photographs of their children, for their own private use, at an organized event.

**BY CHECKING THIS BOX:** I consent to allow my child(ren)’s image to be used in promotional material, including digital recordings in both indoor and outdoor learning environments, digital media, in the press or for any school purpose, including the following:

- consent to have my child(ren)’s photographs published on the school website.
- consent to have my child(ren)’s name(s) and photos published in the school yearbook.

## CONCERNS

If parents have any concerns about inappropriate or intrusive photography at a school event, they should report their concerns in writing to the Head of School by sending an email to [rayna@hchomeschooling.org](mailto:rayna@hchomeschooling.org).

If a parent or child, wishes to have a photograph removed from the school website, at any time, they must contact the Head of School by sending an email to [rayna@hchomeschooling.org](mailto:rayna@hchomeschooling.org).

When a press image has been captured, the data controller for that image is the media and not the school. Therefore, parents will need to make any objections to that organization and not the school.

## PARENTAL CONSENT

HCHC respects the right of parents/guardians to privacy. Should parents not want their child(ren)’s photographs used in the way described in this policy, they should elect to OPT-OUT using this form. Otherwise, it is fully and clearly understood that this media policy has been read and accepted by the parents/guardians, and express consent has been given. A record of parental non-consent will be supplied to co-op staff members.

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Parent/Legal Guardian

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Date