

BYLAWS

Howard County Home-Educator Corporation (HCHC)

Article I – Name and Purpose

Section 1. Name

The name of this organization is Howard County Home-Educator Corporation (“HCHC”), doing business as HCHC Leadership Academy.

Section 2. Purpose

HCHC is organized exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. The purpose of the organization is to support home-educating families through educational programs, enrichment classes, cooperative learning opportunities, and community resources that promote the academic, social, and personal development of children.

Article II – Nonprofit Status

HCHC shall operate as a nonprofit organization, and no part of the net earnings shall inure to the benefit of any private individual. The organization shall not engage in activities prohibited under Section 501(c)(3) of the Internal Revenue Code.

Article III – Board of Directors

Section 1. Authority

The affairs of HCHC shall be governed by a Board of Directors (“Board”), which shall have general supervision over the business and policies of the organization.



Section 2. Composition

The Board shall consist of no fewer than three (3) directors. Directors shall be individuals committed to the mission and purpose of HCHC.

Section 3. Term

Directors shall serve terms of one (1) year and may be reappointed.

Section 4. Vacancies

Vacancies on the Board may be filled by appointment of the Chair of the Board, subject to ratification by the Board at its next meeting.

Article IV – Officers

Section 1. Officers

The officers of the organization shall include a President, Secretary, and Treasurer. One individual may hold more than one office, except the offices of Secretary and Treasurer.

Section 2. Duties

- **President:** Provides overall leadership and serves as chief executive officer of the organization.
- **Secretary:** Maintains records, meeting minutes, and official documents.
- **Treasurer:** Oversees financial matters, maintains financial records, and ensures compliance with reporting requirements.

Article V – Meetings

Section 1. Board Meetings

The Board shall meet at least once annually, either in person or virtually.

Section 2. Quorum

A majority of the directors shall constitute a quorum for the transaction of business.

Article VI – Committees

The Board may establish committees as necessary to support the mission and operations of HCHC.

Article VII – Fiscal Year

The fiscal year of the organization shall be determined by the Board of Directors.

Article VIII – Conflict of Interest

The organization shall maintain a conflict-of-interest policy to protect its interests when it is considering entering into transactions or arrangements that might benefit private interests.

Article IX – Amendments

These bylaws may be amended by a majority vote of the Board of Directors, provided notice of the proposed amendment has been given in advance.

Article X – Dissolution

Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or to the federal, state, or local government for a public purpose.

Certification

These bylaws were adopted by the Board of Directors of Howard County Home-Educator Corporation on this 27 day of APRIL, 20 21

President / Authorized Officer

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